

SUMMARY SHEET

Criteria	IV – Infrastructure and Learning Resources
Key Indicator	4.4 Maintenance of campus Infrastructure
Metric	4.4.2 There are established systems and procedures for maintaining and utilising physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc

Relevant Documents

Description	University website link
Organizational Structure of Estate Office	https://www.jagannathuniversity.org/assets/jnu-docs/naac-docs/4.4.2%20Organizational%20Structure%20of%20Estate%20Office.pdf
SOP Maintenance Dept	https://www.jagannathuniversity.org/assets/jnu-docs/naac-docs/4.4.2%20SOP%20Maintenance%20Dept.pdf
AMC	https://www.jagannathuniversity.org/assets/jnu-docs/naac-docs/4.4.2%20AMC.pdf
Pest Control	https://www.jagannathuniversity.org/assets/jnu-docs/naac-docs/4.4.2%20Pest%20Control.pdf
Process of Procuring the Materials	https://www.jagannathuniversity.org/assets/jnu-docs/naac-docs/4.4.2%20Process%20of%20Procuring%20the%20Materials.pdf
Maintenance Complaint Register	https://www.jagannathuniversity.org/assets/jnu-docs/naac-docs/4.4.2%20Maintenance%20Complaint%20Register.pdf
Generator Log Book And Manintenance	https://www.jagannathuniversity.org/assets/jnu-docs/naac-docs/4.4.2%20Generator%20Log%20Book%20And%20Manintenance.pdf
Vehicle Log Books	https://www.jagannathuniversity.org/assets/jnu-docs/naac-docs/4.4.2%20Vehicle%20Log%20Books.pdf
Security Service	https://www.jagannathuniversity.org/assets/jnu-docs/naac-docs/4.4.2%20Security%20Service.pdf
Housekeeping and Peons	https://www.jagannathuniversity.org/assets/jnu-docs/naac-docs/4.4.2%20Housekeeping%20and%20Peons.pdf
Claim	The University has a well established system and procedures for maintaining and utilizing physical, academic and sports facilities including laboratories, library, sports, computers and classrooms. A detailed description of all these facilities has been given in the general write-up. To support the claim, we have attached

	<p>infrastructure and maintenance policy, organizational structure of maintenance department, SOP of maintenance department, annual maintenance contract (AMC), pest control, process of procuring the materials, maintenance complaint register, generator log book and maintenance record, vehicle log book and maintenance record, security contract and housekeeping contract.</p> <p>Keeping in view of the systematic procedures and well structured system, the University claims full score on this metric.</p>
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